Admissions Announcement for International Students at Tuition-Paying, Non-Scholarship Degree Programs First Semester of the 2025-2026 Academic Year

In compliance with the regulation for the admission of non-Iranian, non-scholarship students approved by the Ministry of Science, Research and Technology of Iran on September 15, 2015 (24/06/1394), Allameh Tabataba'i University (ATU) admits non-Iranian applicants for continued education as tuition-paying students for the first semester of the 2025-2026 academic year in the degree programs attached to this announcement, under the following terms and conditions.

1. Applicant Requirements

1-1 General Conditions

1-1-1 Having a non-Iranian citizenship and holding a valid foreign passport; *Note: Applicants with dual nationality (Iranian and non-Iranian) are not eligible for admission as international students.*

1-1-2 Possessing general eligibility approval (academic clearance) issued by the relevant authorities via SAORG platform.

1-2 Specific Conditions

1-2-1 Holding a valid high school diploma for admission into undergraduate (Bachelor's) degree programs;

1-2-2 Holding a valid Bachelor's degree for admission into Master's degree programs;

1-2-3 Holding a valid Master's degree for admission in to Ph.D. degree programs

1-2-4 Having academic and professional qualifications in the requested field of study, approved by the respective academic department and the Admissions Committee;

1-2-5 Possessing a valid Persian language proficiency certificate at an upper-intermediate or above (excluding applicants from Afghanistan and Tajikistan).

Crucial Points Regarding the Persian Language Proficiency

A. Admission and Registration

The final admission and registration of applicants for studying at Allameh Tabataba'i University is contingent upon the verification of their proficiency in the Persian language. Therefore, in the event of a false claim by the applicant or international student recruitment agencies regarding an applicant's Persian language skills, appropriate action will be taken in accordance with the rules and regulations.

B. Applicants who possess the necessary proficiency to attend regular classes will participate in classes from the first semester of the academic year 2025-2026, after final admissions and registration and according to the university's standard procedures and educational regulations. These students are obligated to improve their Persian language skills concurrently with their studies by participating in the Persian language training courses offered by Allameh Tabataba'i University's Centre for Teaching Persian to Speakers of Other Languages (CTPSOL, AZFA Centre).

C. Admitted applicants who do not possess the necessary Persian language proficiency to commence their regular classes will spend the first semester of the academic year 2025-2026 studying and learning the Persian language at the university's AZFA Centre. The academic status of these students during the first semester of the 2025-2026 academic year will be subject to university regulations. No admission certificate will be issued for this group of applicants until they commence their studies, and their final admission and registration will be conditional upon acquiring the necessary Persian language proficiency. The duration allocated for achieving the required Persian language proficiency is only one semester. Therefore, if admitted applicants fail to attain the necessary preparation by the start of the second semester of the 2025-2026 academic year, their admission will be considered null and void. These applicants will be required to pay the university's current fees in accordance with university regulations.

Note: Educational documents and transcripts from previous academic levels must be in Persian or English and certified by the Ministry of Foreign Affairs. Documents without official stamps or certified translations will be accepted only temporarily during the preliminary review phase. However, in case of successful admission and final enrollment, the applicant will be required to submit officially valid documents as described. Failure to submit the required documents shall result in the enrollment process to be cancelled, regardless of the initial admission decision.

Note for Afghan Nationals: High school diplomas of applicants from Afghanistan must be stamped by the Ministry of Education, Ministry of Foreign Affairs of Afghanistan, and the Embassy of the Islamic Republic of Iran.

2. Admission Rules and Regulations

2-1 Applicants currently enrolled in any higher education institution or university inside Iran under any status <u>are not eligible</u> to apply.

2-2 Students who have previously completed and received a degree at a specific academic level (e.g., Bachelor's, Master's, etc.) from Iranian universities <u>may not reapply</u> for the same *level*.

2-3 Applicants may submit admission requests before receiving a final degree at the previous level or before defending their theses/dissertations. However, final enrollment is conditional upon submitting the degree or the official thesis-defense report. Failure to provide these documents before final registration will result in the cancellation of the admission process, and the university shall bear no responsibility for any preliminary acceptance.

2-4 All admitted students must enter Iran with a valid student visa, and their residency during study must be based on a student residence permit.

2-5 Applicants are allowed to choose only one field/major.

2-6 Applicants for Master's and Ph.D. degree programs may only apply to fields/majors <u>related</u> to their previous academic discipline.

Note: Applicants must be careful when choosing their desired field/major. Changing the chosen field/major after final registration will <u>not be possible</u>.

Important Note: For the academic year 2025-2026, the university will not be admitting students in the fields of "Journalism" and "Radio and Television Journalism".

2-7 The <u>capacity for admissions</u> into various fields is <u>limited</u>, and selection will be finalized after academic departments' evaluations and the admission committee's decision.

2-8 The study method in all academic levels (Bachelor's, Master's, and Ph.D.) is taught program only (mix of Education and Research). Thus, <u>ATU does not offer "Research-based" (thesis-only) programs</u>.

2-9 Studying at Allameh Tabataba'i University is on a full-time basis. Admission of students through intensive, short-term, fly-in, or similar programs is not approved by the university under any circumstances.

2-10 Applications without a valid SAORG code (specifically issued for ATU) will not be considered. Therefore, applicants must first register in the SAORG platform and obtain a tracking code before submitting any information to ATU's admissions platform.

Registration link for SAORG system: https://old.saorg.ir/Application.php

<u>Very Important</u>: If it is discovered that an applicant or a recruitment agency has obtained multiple SAORG codes for the same applicant at different universities, their application will be canceled at any stage of the admission process.

2-11 It is mandatory to provide a valid and working email address in ATU's admissions portal.

Note: The account activation process will only be completed through the applicant's personal email address.

<u>Very Important:</u> Recruitment agencies must use the applicant's personal emails when submitting applications. Otherwise, the application will be excluded from the review process.

3. Application Method and Timeline

3-1 Applications for tuition-paying programs are accepted only through ATU's international student admission portal. ATU <u>does not accept</u> documents submitted in person, by email, WhatsApp, or any other method.

3-2 Eligible applicants must submit all required documents via the university's portal from Saturday, 3 khordad 1404 (May 24, 2025) to Saturday, 17 Khordad 1404 (June 7, 2025).

3-3 The university's international student admissions portal can be accessed during the above dates through this link: <u>https://apply.atu.ac.ir</u>

Note 3: To facilitate the application process, the portal is available in Persian, English, and Arabic languages.

4. Required Documents for the Applications Process

4-1 Applicant's Passport Photo

Dimensions: 400x600 pixels (width*height)

File Size: Above 50 and below 100 KB (Kilobytes)

4-2 Scanned Copy of the Dirst Page of the Applicant's Passport (valid for at least 9 months)

Dimensions: 800x600 pixels (width*height)

File Size: Above 50 and below 100 KB (Kilobytes)

4-3 Scanned Copy of the Passport Validity Extension Page (if applicable — for Afghan applicants only)

Dimensions: 800x600 pixels (width*height)

File Size: Above 50 and below 100 KB (Kilobytes)

4-4 Scans of degree certificates and transcripts of records from previous levels

4-5 Résumé (Required for Ph.D. applicants)

4-6 Recommendation Letter (Required for Ph.D. applicants)

4-7 Persian Language Proficiency Certificate

Note: Applicants must upload all documents clearly and according to the instructions.

Note: Applications submitted with blurred or unclear photos or those taken by mobile phones and not following the guidelines will be rejected, and the university shall bear no responsibility for reviewing these applications. Applicants are strongly advised to use a scanner to prepare and upload documents.

Note: Recruitment agencies must enter the agency's email in the designated section and the applicant's personal email in the appropriate field. Any application lacking a personal email or containing an invalid one will be removed from the review process.

Very Important Note: The university is committed to pursuing legal action against any conduct by student recruitment agencies found to be in contravention of the laws and regulations and deviating from the framework established in this announcement. Such activities will also be duly reported to the monitoring committee of the Student Affairs Organization.

5. Tuition Fees

To facilitate international students' payments and consider their financial affordance, ATU reviews the tuition fees for non-scholarship international students annually.

The tentative tuition fees for international students entering in the 2025–2026 academic year are listed in the table below. The final tuition fees will be announced in a future notice. Students may pay the final tuition in I.R. Rials (the official rate in Iran), as announced by the university's financial office during registration and each academic semester.

		T.a. Land			
Degree	Tuition Fees for Academic Year 2025–2026 (\٤·٤-\٤·°)/Euro				
Levels	Fixed Fee	Theoretical	Practical	Prerequisite	Thesis /
		Courses	Courses	Courses	Dissertation
Bachelor's	179	16	33		
Master's	416	36	47	11	376
Doctorate	353	94	120	35	141

Note 1: Tuition fees for students during semester breaks or academic leave (counted toward study duration) will be 50% of the tuition for a regular semester.

Note 2: If an international student requests a leave of absence after the course add/drop deadline, they are required to pay the full tuition fee for that semester. Moreover, if a student withdraws from their studies before classes begin (as per the academic calendar), they must still pay the base tuition fee for *two* semesters.

Note 3: At the discretion of the university's executive board, the tuition fee each semester may be calculated based on the I.R. Rial equivalent of the highest ETS exchange rate (as announced by the Central Bank of Iran) during the last week prior to registration. Regarding the changes in the exchange rate on the mentioned platform during the student's education, they must comply with the updated payment instructions.

After the expiration of the authorized study period, the tuition fee for students will be calculated according to the base tuition fee for newly-admitted students in the same degree program and level.

Important Note: Once again, it is emphasized that the tuition fee announced in this notice is provisional, and students are obliged to pay tuitions based on the university's updated regulations. The updated decisions will be announced in a future notice after final approval.

Important Note: Applicants are required to pay the additional costs related to sending documents, preparing and reviewing the file, interviewing and reviewing in academic groups, announcing initial admission, requesting to archive the SAURG code, etc., in accordance with the latest university regulations (which will be announced in Announcement No. 2 of the Call for International Student Admission, before final registration or submitting a request for withdrawal and archiving the SAURG code).

6. Student Welfare Services

6-1 The students successfully admitted into ATU will benefit from the university's dormitories, meals, and sports and welfare facilities in accordance with the rules, regulations, and decisions made by the Vice Presidency for Student Affairs at ATU.

7. Announcement of Initial Admission Results

7-1 After applicants register and complete their applications on ATU's Admission Platform, the applications will undergo initial verification by the International Student Affairs Center, and then be forwarded to the relevant academic departments or the international student admission committee for further evaluations.

After final review and feedback from academic departments or the committee, the results will be acknowledged, and applicants will be informed to proceed with final registrations.

7-2 Evaluation of Ph.D. applicants in all disciplines will include a mandatory scientific interview, as determined by relevant academic departments. Once the interview date is set (either online or in-person, depending on the department's decision), the university will inform the applicant or the recruiting institute of the decision.

Note: Failure to attend the interview session will be interpreted as the applicant's withdrawal from the process.

Important Reminder: Applicants must carefully upload the specified documents and enter accurate information during the online application process. If any submitted document or information is found to be wrong or invalid, the student's admission or study process will be revoked at any stage, and the university will not be liable for the tuition fees paid or the rejected admission.

ContactInformation:

If you have any questions, you may contact the International Student Affairs Center of Allameh Tabataba'i University using the following contact channels:

Email: <u>admissions@atu.ac.ir</u>

Phone: +9821 4839 2634, Extensions 4 to 7

Available Saturday to Wednesday, during office hours (8:00 AM - 12:00 PM Iran Standard Time)